**Cost Estimate**

|  |  |
| --- | --- |
| Date Prepared:  **Client Profile**  Bride’s Name:  Bride’s Cell #:  Bride’s Email:  Groom’s Name:  Groom’s Cell #:  Groom’s Email: | Expiration Date:  **Photographer’s Profile**  Photographer’s Cell #:  Photographer’s Email:  **Event Profile**  Date and Time:  Location:  # of Guests: |

**Wedding Timeline (sample)**

*Photo Start Time: 3:00pm*

*Couple Portraits: 3:30pm*

*Bride-Only Photos: 4:15pm*

*Ceremony Begins: 5:00pm*

*Family Photos: 5:30pm*

*Newlywed Portraits: 6:00pm*

*Reception Begins: 6:15pm*

*Photo End Time: 9:00pm*

**Wedding Coordinator Contact Information:**

|  |  |
| --- | --- |
| Package Details  Six hours of coverage (includes everything below):  Includes 1 principal shooter and 2nd shooter  Online photo gallery, hi-res thumb drive  Printed album  Engagement photo session:  **GRAND TOTAL:** | $3,000.00  $500.00  **$3,500.00** |

*\*Additional hours may be purchased before or during the event at $500/hour.*

50% deposit to be paid with signed agreement on **[DATE]**.

Total amount due on or before **[DATE]**.

Please make all checks payable to [**PHOTOGRAPHER’S NAME**].

Mail checks to [**PHOTOGRAPHER’S ADDRESS**].

**Terms and Conditions**

1) AGREEMENT - This agreement between the undersigned photographer (hereafter “Photographer”) and the undersigned client, (hereafter “Client”) governs the assignment described in the accompanying cost estimate, and along with these Terms & Conditions, constitutes the entire agreement between the parties concerning that assignment.

2) ESTIMATES - The fees quoted by the Photographer are for the original job description as presented by the Client. Any subsequent changes, whether made orally or in writing, may result in additional charges. The expenses are estimated in good faith estimate. Actual expenses, which may be greater or less, will be invoiced.

3) SCOPE - The scope of the photography coverage is detailed in the Wedding Photography Checklist which is annexed hereto and forms part of this Wedding Photography Contract.

4) PAYMENT TERMS - The Client agrees to pay the Photographer's fee on the following terms:

A Reservation Deposit of $\_\_\_\_\_ upon signing of this agreement and the balance of $\_\_\_\_\_\_on or before the [**Date**].

Additional charges for extra photography time on the wedding day shall be charged at $\_\_\_\_\_\_\_ per hour, and shall become payable within 14 days of presentation of an invoice by the Photographer. Additional photos requested beyond that detailed on the Wedding Photography Checklist shall be quoted for and paid on order. The Client agrees that this Agreement shall be cancelled if all monies are not paid on time as stipulated above and the Photographer shall have no further obligations.

5) DEPOSIT - The Client agrees that the Reservation Deposit is non-transferable and non-refundable in the event of cancellation by the Client for whatsoever reason except that stipulated in paragraphs 11.2 and such cancellation must be in writing..

6) COPYRIGHT - The Photographer shall retain Copyright in all the material produced by the Photographer and this right shall accrue to the benefit of his/her successors, legal representatives and assigns.

7) LIABILITY - The Photographer shall not be liable for any claims resulting from alterations made to the material by the Client. The Photographer grants the Client the right to make unlimited number and format of copies of the photos in any medium for personal use and the Photographer shall issue a written Photo Copyright Release to third parties to authorize such reprints. The Client shall obtain written permission from the Photographer prior to selling or publishing any of the material for financial gain.

8) PHOTO USAGE - The Client grants the Photographer and his/her successors, legal representatives and assigns the irrevocable and unrestricted right to use and alter the material for commercial, promotional, marketing, competition or other purposes without compensation and hereby release and shall hold harmless the Photographer and his/her successors, legal representatives and assigns from all claims or liability resulting from or associated with the use of the material.

9) INDEMNIFICATION - Client hereby indemnifies and holds Photographer harmless against any and all liabilities, claims, and expenses, including reasonable attorney’s fees, arising from Client's use of Photographer's work. The Photographer also indemnifies and holds Client harmless against any and all liabilities, claims, and expenses, including reasonable attorney’s fees, arising from Photographer’s negligence.

10) CLIENT RESPONSIBILITY - It is the Client's responsibility to obtain permission for entry to and photography at all applicable locations and to advise the Photographer of any restrictions in place at all applicable locations. The Photographer shall not be held responsible for any photographs requested but not provided resulting from the late arrival of the wedding parties or lack of performance by the designated Photography Coordinator as appointed by the Client. It is also a duty of the Photography Coordinator to keep guest photographers from hampering the Photographer during the designated official photography sessions.

11) PHOTOGRAPHER RESPONSIBILITY - If the Photographer has reason for not performing under this Wedding Photography Contract, the following provisions shall apply:

11.1) If the Photographer cannot attend to his duties for medical reasons or other emergency, all effort shall be made by him/her to engage a competent replacement photographer at no extra cost to the Client. If the Photographer cannot source a replacement photographer or the Client is not satisfied with the proposed replacement, all monies paid by the Client (including

the Reservation Deposit) shall be refunded in full and the Photographer's liability shall be limited to this refund.

11.2) All monies shall be refunded and this Agreement nulled and voided if an act of God or other catastrophe necessitates cancellation, or in case of death or serious illness to either party or their immediate families up to five days before the wedding. Such cancellation must be in writing.

11.3) If the Photographer resigns this assignment for reasons such as changes made by the Client to the venue, dates or time, non-payment of fees or non-performance by the Client, monies paid shall be refunded after deductions for traveling costs incurred and services performed up to that time, charged at $\_\_\_\_\_\_\_\_ per hour.

11.4) The Photographer undertakes to use the utmost care and reliable equipment throughout the capturing, backup, processing and transportation of the material. If however, the material is lost, stolen or damaged for any reason, the photographer shall refund all monies received and his/her liability shall be limited to this refund. If a portion of the material is lost, stolen or damaged for any reason, then the refund shall be calculated pro-rata based on the package selected and his/her liability shall be limited to this partial refund.

12) WEDDING PHOTOGRAPHY CHECKLIST - This Wedding Photography Contract and the Wedding Photography Checklist constitute the entire agreement between the parties and no changes or variations shall be valid unless done in writing and signed be all parties.

13) AGREEMENT FINALIZATION - This Agreement shall be construed, interpreted and governed in accordance with the laws of the State of \_\_\_\_\_\_\_\_\_\_\_ and should any provisions of this Agreement be judged by an appropriate court as invalid, it shall not affect any of the remaining provisions whatsoever.

**Wedding Photography Shot List**

**Venues (Locations and Times)**

Pre-Consultation:

Rehearsal:

Pre-Ceremony:

Official Ceremony:

Post-Ceremony:

Reception:

Note: During the hours reserved the Photographer shall capture images of the bridal party and guests in formal and informal settings. The Photographer shall attempt to include the photos specifically requested but due to the nature of this event, this may not be possible in all cases and the Client agrees that no deduction in fees shall be made in that case. The Photographer reserves the right to edit and/or retouch all photos.

**Specific Photos Requested**

**Signatures to Confirm Acceptance**

Bride’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_ Groom’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_ \_\_

Photographer’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_ \_